# Post-grant report for the [Name of Research Group]

[Date of report]

# Name and Committee role of person/s completing this report:

# Summary

[Please provide a short general summary of the activity to which the grant was applied, e.g. event title and dates]

# Breakdown

[How was the grant used?]

# Realisation of aims

[Referring back to your grant application, what did you hope to achieve from the grant funding? To what extent was this delivered? In particular, what was achieved/supplemented through the grant which would not otherwise have been possible?]

# Further impact

[What kinds of further opportunities will arise from having received the grant? Are there any further outcomes from the event, already produced or planned?]

# Feedback

[Please provide any responses from the beneficiaries, your research group community, or any other audiences you feel may be appropriate.]

# Things to share

[What have you learned from this activity that could be shared with future Committees for your Research Group, or with Committees of other Research Groups?]